Associate Officer - Technology Integration/Innovation and Business Development Unit

The Organization

The Alliance of Bioversity International and the International Center for Tropical Agriculture (CIAT) delivers research-based solutions that harness agricultural biodiversity and sustainably transform food systems to improve people’s lives. Alliance solutions address the global crises of malnutrition, climate change, biodiversity loss, and environmental degradation.

With novel partnerships, the Alliance generates evidence and mainstreams innovations to transform food systems and landscapes so that they sustain the planet, drive prosperity, and nourish people.

The Alliance is part of CGIAR, a global research partnership for a food-secure future.

About the position

We are searching for a highly skilled and innovative Associate Officer who will be responsible to provide technical and team coordination for the Innovation and Business Development Unit. We are keen to find a team player eager to collaborate with cross-functional team members on all aspects of development processes. If you consider yourself a professional with great adaptability to change, innovative mindset, purposeful, self-motivated and excellent oral and writing communications skills, with the capacity of coordinate and support web management information systems, document high-level architectures, modules and functionalities as well as make sure good performance of the development teams; we are more than welcome to receive your application.

This role will support the Innovation and Business Development Manager in a variety of functions and will be responsible for day-to-day operations related to on-going (refer below) and coming projects

This position will be based at the Americas hub of the Alliance located in Palmira, Colombia. However, due to the pandemic, the selected candidate will work initially remotely.

Key Responsibilities

The Associate Officer will take full ownership for the following scope of work:

- Mentor and coordinate a team of developers, creating an appropriate work environment for staff development
- Coordinate the development of management information systems
- Create and share work plans and timelines; including roadmaps for future releases
- Prepare presentations and project updates
- Provide minutes (upon request) and ensure the implementation of calls for action by the technical team
- Ensure timely delivery according to previously established deadlines
- Test, implement, and conduct training sessions for stakeholders about new releases and coming processes in the existing management information systems
• Document, improve and make sure the agile methodology (including Sprint boards) is in place
• Manage stakeholder inquiries and feedback
• Write progress and final contract reports
• Carry out administrative tasks (e.g., server purchases, onboarding staff, etc.).

Qualifications and requirements:

• A Masters degree in business administration, computer science, IT engineering, or related fields
• Substantial experience in project management coupled with agile methodologies in IT-related projects
• Proven experience managing teams in technology integration, software development, business development areas
• Comprehensive knowledge and up-to-date understanding of computing systems, databases, business intelligence, and programming
• Good knowledge and experience of interoperability and metadata standards
• Values the sharing of information and continuous improvement in a cooperative atmosphere of constructive evaluation and learning.
• High-level of autonomy to perform with limited supervision
• A team player with excellent interpersonal and communication skills
• A detail-oriented individual with excellent organizational skills
• Ability to maintain a constant pace of work and manage tasks to an end
• Professional proficiency in English language; written and oral

Terms of employment

This is a national scope search and we will offer to the selected candidate a national contract according to the Colombian labor law regulations.

We offer a fixed-term contract up to one (1) year, subject to a probation period of two (2) months, and is renewable depending on performance and availability of resources. The Alliance Bioversity-CIAT offers a multicultural, collegial research environment with a competitive salary and excellent benefits. We are an equal opportunity employer, and strive for gender, diversity, and inclusion in our staff, without regard to race, color, religion, gender, gender identity, sexual orientation, national origin, ethnicity, age, disability, marital status, or any other characteristic.

Applications

Applicants are invited to send a cover letter illustrating their suitability for the above position against the qualifications, competencies, skills together with a detailed curriculum vitae, including names and addresses of three referees knowledgeable about the candidate’s professional qualifications and work experience. All correspondence should be addressed to the Human Resources Office, at (t.solis@cgiar.org) and should clearly indicate “Application: Associate Officer - TI”.

Closing date for applications: Mar/12/2021.

We invite you to learn more about us at:
On-going platforms and projects

Managing Agricultural Research for Learning and Outcomes (MARLO) is an online platform that assists CGIAR Research Programs, Platforms, and Centers in their strategic results-based program planning and reporting of research projects. It covers the project cycle from planning to reporting and learning. Reports generated by the system support outcome-focused programmatic reporting with additional synthesis at the flagship and cross-cutting levels as per the System Management need.

CGIAR Level Agricultural Results Interoperable System Architecture (CLARISA) which offers web-based services with agreed embedded standards to enable interoperability across different management information systems (MIS) in CGIAR. Essentially, these services allow the systems, like MARLO, MEL, WoS, or OCS to access harmonized data and information from across a number of systems. This is an essential step towards business intelligence and transforming raw data into meaningful and usable information to enable more effective strategic and operational decision-making (read more).

CGIAR Quality Assessment Platform (QA Platform) establishes and automates a quality assessment process to assure that the data presented in the CGIAR Results Dashboard is of good quality and well-evidenced (see data and process flows).

CGIAR Results Dashboard which displays information collected from the CRPs’/PTFs Annual Reporting template and is used to produce engaging stories via the CGIAR Website by showing Funders and the entire world how CGIAR’s Research Program Portfolio is achieving its outcomes and impact, and how our work connects to the global Sustainable Development Goals (SDGs) – see CGIAR 2019 Performance Report.

Data Management Support Pack (DMSP) is designed to help you produce high quality, reusable and open data from your research activities. It consists of documents, templates, and videos covering the different aspects of data management and ranging from the overarching concepts and strategies through to the day-to-day activities.